Lopatcong Township Athletic Association Meeting
November 26, 2019
Meeting Minutes

Call To Order – 8:18 pm
Prayer - Moment Of Silence
Oath Of Allegiance - Flag Salute

Roll Call

Sport	Director	Assistant Director
Soccer	K Tichy	
Football	E O'Neil	
Strength/Conditioning	D Schaible	K Jiorle
Softball	C Torres	
Baseball	J Napolitano	
Cheerleading	P Segeda	
Basketball	J Hezel	K O'Brien
President	K Lutz	
LAA Liaison	J Palitto	
Secretary	H Hezel	
Treasurer	M Herzer	L Ciesla

Guests: S Leahy, B Weeks (DPW), R Samson, R Paulus, K Pherson, M Gioventi, D Pacewicz, K Rovi

Approval of October Minutes –
Motion: J Napolitano/Second: J Hezel/Motion approved

Treasurer's Report / Approval To Pay Bills -
M Herzer reported that he has been successful in balancing ledger through June. He has no report to distribute, however, the bank balance was reported to be $12,646 and he expected to complete the ledger balances by December meeting.
<u>Cheerleading</u>
$385 payable to Brian Fornoles (Junior Rec Competition Music from Firehouse Audio)
$201.60 payable to Palmer Trophy & Awards (Medals for Flags and Pee Wee)
$175 payable to Tara Greig Mo (DJ services - cheer banquet)

$482.50 payable to Warren Business Products (Waters bottles for JV and Varsity)
$948 payable to Lehigh Valley Fundraising ($480 Drawstring bags for all cheerleaders and $468 long sleeve t-shirts for all competition cheerleaders)
$47.60 payable to Patty Segeda ($15.24 decorations for football players homes and $32.36 for decorations, raffle prizes, etc. for cheer banquet)

Basketball –

8th grade tournament- Referee Fees and clock keepers $220 to Jeff Hezel
Basketball - Destination Athlete $1,002.25 Instructional Shirts, coaches shirts
Basketball - Destination Athlete $1,350.00 Uniforms
Basketball - Referee Fees $3,840.00/Clock Keeper Fees $1,320.00

Boys U9I Nick Megjugorac - $300 referee fees $120 clock keeper fees
Boys U9I John Napolitano - $300 referee fees $120 clock keeper fees
Girls U9C Cortney Piccolo - $360 referee fees $120 clock keeper fees
Boys U9C Joe Torres - $360 referee fees $120 clock keeper fees
Boys U10C Keith O'Brien - $360 referee fees $120 clock keeper fees
Girls U10C Nick Megjugorac - $360 referee fees $120 clock keeper fees
Girls U10C Jeff Hezel - $360 referee fees $120 clock keeper fees
Boys U12C Jason Rush - $360 referee fees $120 clock keeper fees
Boys U12C Jason Rush - $360 referee fees $120 clock keeper fees
Girls U13C Lynn Alpaugh - $360 referee fees $120 clock keeper fees
Boys U13C Kermit Hartman - $360 referee fees $120 clock keeper fees
Jeff Hezel $220 Referee and Clock Keeper fees - 8th grade tournament

Basketball - Refund $100 - Katie Theodoridis (for Matheos Theodoridis)
Basketball - Refund $100 - Kevin Smith (for Benjamin Smith)
Basketball - Refund $100 - Brandi Shepard (for Jordan Shepard)
Basketball - Refund $100 - Justin Berger (for Vincent Berger)
Strength - Refund $45 - Robin Cunningham (registration refund for Layla Lopez)

Football

Palmer trophy (flag trophies) $256.56
Palmer trophy (JV Plaques) $461.70
Mike Brennan (reimburse for pizza) $270.37
Jennifer Bohal (reimburse various receipts) $189.15
Karyssa and Co (JV Championship Sweatshirts) $1458.00
Gamka - (Light Rental - 1 month) $1407.45

Approval to pay bills
Motion: E O'Neil/Second: J Napolitano/Motion approved

Bills paid since September Meeting:
Cheerleading - Lehigh Valley Fundraising $970 (Sponsor t-shirts)
Cheerleading - Flynn's $2,437.50 (Cheer banquet)
**bills that were requests/approved via text for football since October meeting were not listed.*

Deposits
11/1/2019 - $218 for football (hat sales) and $140 for cheering (bake sales)
Basketball - $300 donation - Dicks Sporting Goods
Basketball - $255.00 - registration fees
Soccer - $78 Spirit Store; $194 Photos
Check from Active $725 ($180 Strength/$545 Basketball)

* Basketball $15890.88 registration fees-already deposited from Active.com

President's Report - Report as submitted in agenda

Old Business
Open Positions
Soccer Director - K Tichy on through Spring of 2020.
Cheerleading - P Segeda – a change was made on agenda extending term through Feb 2020
Treasurer – M Herzer through 12/31/2019
President – K Lutz through 12/31/2019

K Lutz reported that the meeting between LAA and Twp of Lopatcong did not take place because of time conflicts and that the meeting would be held before December meeting.

H Hezel completed change of address forms for post office and IRS and also drafted change of address request on LAA letterhead. Motion was made to have K Lutz sign.
Approval to sign change of address
Motion: J Napolitano/Second: E O'Neil/Motion approved

New Business
P Segeda was contacted by Devon Frey of Lehigh Valley Phantoms about group sales, fundraising, etc. for our organization. Ms. Segeda reported that he would be available to come and speak to group (although he is also coach, so December time would be limited or via Facetime).

Ms. Segeda reported that the Middle School trophy case has old items that were over 15 years old. She would like to put some of the new trophies from the past year in the case. Any other directors with trophies or items, such as signed soccer balls or jerseys, could forward those items to Ms. Segeda.

Concession Stand final report – E O'Neil reported that he did not have a final report for concessions as he did not have balances from Treasurer. If he receives the numbers, he will try to get report done for December.

Voting procedures- K Lutz and L Ciesla presented the results of the discussion on the voting procedures for LAA as voted on by the directors during executive session. Ms. Ciesla stated that while there was a new policy added to the bylaws this year allowing interested residents to vote in LAA open position

elections, the bylaws had some holes as time line specifications for the "calendar" year was not explained and the guidelines of what makes up the volunteer component was not outlined in bylaws. The directors voted in executive session that the bylaw changes (the "calendar" year) would take place from July meeting when bylaws were approved through end of year. The duties of the volunteers would mimic the activities as listed in the 2019 LAA/Twp of Lopatcong Contract – winterizing concessions/sheds, Community Day and pool dances (which were cancelled). The directors also decided to update the bylaws in January 2020 with regulations for 2020 calendar year.

Ms. Ciesla clarified that the right to vote was to increase awareness of the activities of the LAA as well as promote volunteerism of community. Those individuals that came to voice their complaints in January and then again in November, did not meet purpose of the policy. Ms. Ciesla read the excerpt in the bylaws outlining duties of president.

Mr. Lutz stated that there was a lot of interest in open presidency and formally announced Dave Schaible and Shawn Leahy as the two individuals who came forward to run as president. He then opened the floor to anyone else interested. No comments or suggestions were made. Candidates can speak to public at December meeting before vote.

J Hezel reminded LAA members of other items that needed to be completed at end of year, including nets for batting cages and independent audit of LAA accounts.

Office Reports

Soccer Report as submitted in agenda

Football Report as submitted in agenda

Cheerleading Report as submitted in agenda

Basketball Report as submitted in agenda

Softball Report as submitted in agenda

Strength & Conditioning Report as submitted in agenda

Baseball Report as submitted in agenda

Recreation

Recreation submitted grant application to Warren County and is looking for anyone interested in volunteering their time. The committee is also looking to work with town to possibly work with LAA to provide volunteer hours to Township will assisting recreation program.

Subcommittee Reports

1. Concessions – B Samson reported that he felt the changes made in the procedures of the concession stand resulted in a successful concession season.
2. Bylaws – no report-will resume in 2020

LAA Liaison no report

Trustee Report no report

Public Comments

B Samson requested more clarification on voting policy of LAA. L Ciesla outlined that anyone who coached or volunteered in activities already listed, would be eligible to vote through silent election at December meeting.

D Pacewicz pointed out there even though there were changes made in bylaws, the LAA still did not have any info on how to register to vote in election or how to sign in at meetings.

R Paulus also agreed that there was no sign in sheet and that his feeling was that residents do not always need to attend, that is why there are directors in each sport. E O'Neil replied that it would benefit everyone in town interested in the athletic program to learn more about the LAA and the work that is done.

D Pacewicz again said that sign up sheet would have helpful, and Ms. Segeda commented that it was still a learning process and since no residents have attended since July meeting when bylaws were passed, no sign up sheet was needed.

K Rovi commented that he helps coach and has pay a registration fee of $100 for instructional program in basketball and that should be enough to show his interest.

B Weeks then stated that the importance of the meetings, was so that everyone could come to learn about all the sports/activities in the LAA, not just the ones that residents participate in.

L Ciesla added that the intention of the election process was to encourage more volunteerism within the township.

K Pherson suggested that the township looking in to having Community Day on a different day then the opening weekend of football. Ms. Ciesla said that there were other days in past, but there is always a conflict and with other area towns having their community days, keep the date consistent works for the vendors.

M Giovennti reported that he coaches in three different seasons and with work and kids, cannot always come to meetings.

Meeting adjourned 9:06 pm
Motion to adjourn: J Napolitano/Second: C Torres/Motion approved

Enter executive session/exited 9:30

Next Meeting Date – December 17, 2019 8 pm